



LUCILLE M. NIXON ELEMENTARY SCHOOL

SITE COUNCIL Minutes

February 1, 2016

1. Call To Order by Tim at 2:51 pm
2. Review and approve minutes from December meeting
 - correction made by Mary Pat regarding the School Safety Plan instead of Emergency Action Plan in the last bullet under Principal's update.
 - Ann motions to approve minutes
 - Stephanie seconds minutes
 - Minutes approved
3. Members Present: Mary Pat O'Connell, Tim Edmonds, Amanda Higgins, Stephanie Lobell, Lauren Hahn, Courtney Smith, Ann Kwolek, Kim Powell, Elizabeth Pierce
4. Principal's Update & PAUSD News
 - Teacher training with writing workshop from Teacher's College New York. Also had training provided by district TOSA for the new reading curriculum. Teachers are going to try to apply to the New York, Teacher's College training in New York to attend and get additional training. Students are building a larger vocabulary due to these lessons, can go at their own speed/level, and have a lot more to talk about...everything is going well. Everyday is a different mini lesson that builds upon a previous lesson and the growth is being seen throughout all the grades. We have increased the classroom leveled libraries thanks to the district (\$10,000) and a personal donation which is helping to support these units by allowing us to buy more books.
5. Nixon's Future Growth
 - Nixon future growth – School board passed that the families in the new Stanford housing will be coming to Nixon fall 2017. Looks like there will be additional portables. Declining enrollment across the county at the Kindergarten level right now. We have space for just above 500 students if all classes were full.
 - With more students, will there be more staff at the administration level at each school? Most likely not.
 - Allocation of dollars will go up giving us more resources.
 - What can this group do to help out? What will be some potential challenges to this? Mary Pat sees it as a good thing. It would make

us a 4-strand school and then teachers will not have to change grade levels because of bubble classes. Additional portables will need to go closer to the present portables and more blacktop will need to be added. We would have to look at our lunch pods, which are at capacity right now.

- Lots of discussion was made regarding this decision.

6. CELDT Review

- California English Language Development Test
- Administrated every Fall to students who are designated as an English Language Learner or any student whose parents check other language spoken at home on their forms.
- These numbers are based on students who took the test fall 2013 and fall 2014.
- Would want the students to go up a level every year.
- Beginning of 2nd grade is when the reading and writing expectations go up on this test. (RFEP means Reclassified as Fluent English Proficient).
- 97% of our students increased/remained proficient or are ready to RFEP
- Shows that we are doing a good job of meeting the needs of our EL students.
- Megan Cox works closely with the classroom teachers to support us with helping with academic vocabulary and lessons based upon what we are learning in class.

7. Site Safety Plan

- Goal 1 – We will increase the visibility of reminders to parents to read and download our school’s plans for retrieval of students in the case of an emergency in which students need to leave school. These plans are available on our school website and have been communicated in the school newsletter. However, this is insufficient to reach all of our busy parents. Mary Pat will do a sample of these for us to see. Maybe 1 grade level is in charge of making sure that the parents have downloaded/know where to get the information.
 - strategy 1 – provide wallet sized card with essential information
 - strategy 2 – provide refrigerator magnet with essential information
 - strategy 3 – signs at school to remind parents where to find the plan.
- Goal 2 – maybe later we will see another goal emerging.
- Teachers access and key – during the day, door locks are working on the exterior pod doors for access to the hallway throughout the door.

8. Future Meetings

DATE	REFRESHMENTS
March 7 th , 2016	Lauren Hahn
April 11 th , 2016	Kim Powell
May 2 nd , 2016	Mary Pat O’Connell

9. Adjourn at 3:50pm